

# Mubarak shah



(Bachelor's in Electrical engineering)

Contact: 0524900360

Address: Al hamriya Dubai

Email: Engmubarakshah@gmail.com

Visa Status: visit Visa

---

## CAREER OBJECTIVE:

Looking for Procurement Engineer job opportunity in a growing organization where I can utilize my skills by adding value to organization and my career.

## CORE STRENGTHS & ENABLING SKILLS

- Shop drawings
- Material check
- Wiring Drawings
- Arrange submittals
- Budget preparation
- Power socket Drawing
- Team handling
- Documents Controlle
- MS Excel
- As built
- MS Office
- Circuit design CAD
- AutoCAD 2D
- Street Lighting
- Filed operations
- Monthly reports
- Infrastructure Works
- Speed & Mobility
- Teamwork
- Installation inspection
- Productivity Improvement
- Time management
- Pumping Station
- DM Irrigation Network

## PROFESSIONAL WORK EXPERIENCE: ( 2 Years & 8 months)

**Organization:** *Mesi enterprises Switchgear & designs*  
**Tenure:** April 2020 – december 2021  
**Designation:** Control room Representative & AutoCAD Draftsman

### *Responsibilities:*

As an Control room representative Engineer my responsibilities are

- *Reviewing and specification study and check missing documents.*
- *Worked on report & resolved different electrical issues.*
- *Managing field operation and Monitoring different activites.*
- *Coordination with supplier for material submittal.*

### **Operation:**

- *Making all type of maintenance reports.*
- *Making office reports on weekly & monthly bases*

- To check delivery time, payment terms against each supplier.
- Inspection on site technical team & cooperating.
- Making Monthly Wapda billing reports.

**Organization:** *Maqbool Construction Company*  
**Tenure:** **March 2019–March 2020**  
**Designation:** **CAD Draftsman & Document controller**

#### **Responsibilities:**

As an Autocad Engineer or Document controller my duties were

- Making AutoCAD 2D drawings Electrical Designs As built.
- To coordinate with Project team and submit Shop Asbuilts on time.
- Making Shop drawings Civil Drawings and plans.
- To coordinate with Electrical team and producing quality work.
- Making all type of electrical documents with project manager approval.
- Design of Bulkhead LED high bay lights, power socket Isolator .
- To arrange Cheque request by coordinating with managing department.

#### **ACADEMIC EDUCATION:**

DEGREE	EXAMINATION BODY	YEAR
Bachelor's in Electrical Engineering	Iqra National University	2018
Higher Secondary School Certificate	Peshawar model degree College	2014

#### **TRAINING & CERTIFICATES:**

- Certificate of AutoCAD 2D from Subhash institute.
- Certificate of MS office Excel From subhash institue

#### **Internships Tranings:**

- Oil & gas development company limited.
- Cherat cement company limited.

#### **LANGUAGES:**

	Speaking	Reading	Writing
English	8/10	9/10	9/10
Urdu	9/10	10/10	10/10