

# MUHAMMAD SAMEED HASAN

## CHARTERED ACCOUNTANT

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Bufferzone, North Nazimabad  
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### PROFILE/BACKGROUND:

A self-driven and goal-oriented Chartered Accountant from the Institute of Chartered Accountants of Pakistan (ICAP), currently serving as Senior Manager Finance at Breaktime Corner Market (an US Organisation) along with having vast experience of External Audit and Internal Audit departments of PwC Pakistan. I have one year experience of leading a finance team of over 30 people and a 6 years' experience in providing core assurance (external and internal audit), accounting and other services to a variety of large and mid-tier clients (including listed companies) primarily in pharmaceutical, cement, FMCG, transportation and logistics, e-commerce, non-profit organisations, retail and consumer sectors.

### EDUCATION

<u>Particulars</u>	<u>Education Institute</u>	<u>Year</u>	<u>Remarks</u>
Chartered Accountancy	The Institute of Chartered Accountants of Pakistan	2018	<b>Qualified</b>
A Levels	Beaconhouse School System	2012	<b>3 A's</b>
O Levels	Beaconhouse School System	2010	<b>2 A*, 6 A's</b>

### WORK EXPERIENCE

<b>Breaktime Corner Market (US Organisation) - Senior Manager Finance</b>	<u>September 2020 to Date</u>
<b>Deloitte &amp; Touche &amp; Co., Chartered Accountants (Jeddah, Saudi Arabia Office)</b>	<u>April 2019 to August 2020</u>
<b>A. F. Ferguson &amp; Co. (a Member Firm of PwC Network)</b>	
Audit Supervisor	<u>May 2018 to April 2019</u>
Audit Senior	<u>March 2016 to May 2018</u>
Audit Assistant I-II	<u>December 2014 to March 2016</u>

### ROLES AND RESPONSIBILITIES - FINANCE DEPARTMENT

- Preparation of monthly financial results, budget, and quarterly forecasts, and completion of the reporting requirements;
- Leading planning and forecasting activities with business partners to achieve business and company goals;
- Producing financial reports and information
- Participating in the execution of changes to procedures, policies, and systems to facilitate expansion, compliance, and scaling of the business;
- Ensure that there is accurate recording of expenditure in the appropriate journals and ledgers;
- Oversee the cost control systems and prepare cost reports for presentation to top management.
- Making financial forecasts and budgets;
- Monitoring financial details to ensure legal and tax compliance;
- Supervising all Finance & Administration Department employees and responsible for the department's overall management, coordination, and assessment;
- Coordinating with third party professionals such as lawyers, bankers, independent valuers, and information technology experts;
- Analyzing revenue, expenses, cash flows, and balance sheets; and
- Ensuring the business processes, administration, and financial management.

### ROLES AND RESPONSIBILITIES - ASSURANCE AND OTHER ENGAGEMENTS

- Effective planning and execution of assurance engagements (as per the requirements of International Standards on Auditing - ISAs) and other assignments to ensure completion of the same within the prescribed statutory deadlines and those agreed with the management;
- Assisting clients in the preparation of Financial Statements in accordance with the applicable IFRSs, Corporate Laws, Listing Regulations and other directives of regulatory authorities;
- Coordinating with third party professionals such as actuaries, independent valuers, lawyers and information technology experts;
- Understanding of entity's business processes (mainly financial reporting process), analysis and review of design and effectiveness of internal controls implemented by management, identification of significant weaknesses and recommending improvements therein;
- Involved in the multiple assignments relating to preparation of accounting and internal control manuals;
- Providing basic advisory services to clients in respect of taxation, accounting treatment of complex transactions and compliance with secretarial practices;
- Assigning, supervising and reviewing work of fellow team members and updating the team leadership;
- Involved in accounting services clients supervising the task of preparation and posting of general entries and reconciling monthly general ledger with trial balance;
- Fraud Risk Management Assessment of companies to identify residual fraud risks and recommend anti-fraud controls to address those;
- Providing non-assurance advisory services including assistance in financial valuations and various management tasks; and

## **ASSURANCE AND OTHER ENGAGEMENTS**

### **AUDIT ENGAGEMENTS**

Philip Morris (Pakistan) Limited	LULU Hypermarket KSA – <b>Audit Senior</b>
Colgate-Palmolive (Pakistan) Limited	Saipem Taqa Al Rushaid Fabricators Company Limited - <b>Audit Senior</b>
Movenpick Hotel Karachi	ENSCO Arabia Limited - <b>Audit Senior</b>
Barrett Hodgson Pakistan (Private) Limited	The Saleem Habib Education Foundation
Pharmatec Pakistan (Private) Limited	Al Tala'a International Transportation Company – <b>Audit Senior</b>
Pakistan Security Printing Corporation	<b><u>INTERNAL AUDITS AND OTHER ENGAGEMENTS</u></b>
Karachi International Container Terminal Limited - <b>Audit Senior</b>	Genix Pharma (Private) Limited
Novartis Pharma (Pakistan) Limited	Pak Oasis Industries (Private) Limited
AT&T Global Network Services International Inc - Pakistan Branch - <b>Audit Supervisor</b>	Tufail Chemical Industries Limited – <b>Audit Supervisor</b>
Branch of ServCorp Square PTE Limited Company – <b>Audit Supervisor</b>	Karachi Shipyard and Engineering Works Limited – <b>Audit Supervisor</b>
	National Institute of Cardiovascular Diseases – <b>Audit Supervisor</b>
	Accounting Services Department of A. F. Ferguson & Co.

## **CONTINUING PROFESSIONAL DEVELOPMENT**

- Attended PwC's Companies Act, 2017 briefing session.
- Attended PwC training on implementation of IFRS 15, IFRS 16 and IFRS 9.
- Completed 'Presentation and Communication Skills Courses' (PCSC) mandated by ICAP.
- Attended Advance Microsoft Excel workshop organized by A. F. Fergusons.
- Attended various in-house workshops & training sessions and cleared various internal tests about PwC audit methodology; and
- Passed various E-learns (internal tests) as devised by PwC for its assurance personnel.

## **AWARDS, HONOURS AND ACHIEVEMENTS**

- Early promotion to Senior Manager Finance;
- Consistently rated as 'Outstanding' or 'High Performer' as per the firm's Internal Performance Coaching and Development program;
- Cleared 7 papers of ACCA.
- Early promotion to Audit Assistant II and Audit Senior;
- Participated in the Elixir Business Competition in 2011 organised by IBA;
- Elected as the 'Head Boy' of Beaconhouse School Cambridge Branch;
- Appointed as the captain of A-Levels cricket team and won the Inter-Karachi cricket tournament;
- Captained and secured positions at debate and declamation competitions at Inter-College level and delivered speeches on 'Independence Day', 'Freedom of Women' and 'Youth' in Beaconhouse School System in 2008, 2009 and 2011; and
- Participated in Kangaroo Mathematics Competition.

## **SKILLS**

- Exceptional time management, leadership and interpersonal skills;
- Proficient in Ms. Office;
- Financial Reporting and Analysis;
- Worked on SAP, Oracle and JDE;
- Excellent verbal, written and presentation skills; and
- Supervising multiple clients at same time.

## **OTHER INFORMATION**

- **Nationality:** Pakistani
- **References:** Will be provided on request
- **Date of Birth:** November 26, 1993
- **Availability:** Immediate