

# YASSIR ABDULAZIZ ABDULRAHMAN MOSSTTafa,

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## SUMMARY

Experienced Operations Transportation Supervisor with 16 years of expertise in operations and logistics management. Proven ability to lead successful teams and drive performance in a fast-paced environment. Skilled in developing and implementing innovative strategies to improve operations and transportation management. Working position of Operations Transportation Supervisor at Petro Energy E&P Co., Ltd.

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## EXPERIENCE

### Operation Transportation Supervisor

Petroenergy E&P Co., Ltd

August 2013 - Present, Khartoum, Sudan

- Received a certificate of appreciation for exceptional performance in managing the rig move project.
- Plans, supervises and coordinates all inspection activities for contractors.
- Coordinates and manages the transportation operations within an organization and oversees the activities of organizations that provide transportation services in the oil field.
- Organizes and supervises the contractor's staff to ensure tasks are completed in a manner consistent with organizational requirements.
- Develops and implements a schedule for transportation services' daily activities.
- Conducts safety audits, attends company safety meetings, and advises individual staff members and contractors to promote safe working activities.
- Monitors spending to ensure adherence to approved working plan budgets.
- Directs investigations to verify and resolve contractor complaints.
- Assists the transportation superintendent in analyzing expenditures and other financial information to develop plans, policies, or budgets to save or improve services.
- Manages activities related to dispatching, routing, and tracking transportation vehicles, such as water tankers, low beds, cranes, etc.
- Designs criteria, application instructions, procedural manuals, and contracts for top management transportation programs.
- Enforces company safety policy compliance among all company employees and contractors.
- Maintains an orderly job site, including the transportation office.

### Operation coordinators (Dispatcher)

Petroenergy E&P Co., Ltd

March 2012 - July 2013, Khartoum, Sudan

- Ensures the rig moving, equipment transportation, materials transportation, and water diesel supply go smoothly for drilling, well testing, workover, construction, and production.
- Arranges and supervises the transportation equipment.
- Checks and audits equipment work time sheets and cost control.
- Arranges and manages all transportation activity to meet the requirements of oil field operation, construction, and production.

### Administrative supervisors

HTC Yemen International

December 2006 - March 2012, Khartoum, Sudan

- Maintain daily personnel timesheets, and track and manage workforce Department applications.
- Prepare daily medical reports for sick personnel on-site, facilitate communication between the superintendent and employees, and manage daily equipment time cards.
- Inspect rig equipment, determine load and technical requirements, and prepare suitable equipment accordingly.
- Coordinate with client company representatives to plan rig moves, determining the number of trucks required and distances for both the rig and rig camp.
- Create daily time cards (delivery and returned tickets), including technical load information as per trucks.
- Collaborate with the rig manager to address workforce needs, such as food and accommodations.
- Report immediately to the base in case of any emergency situation or for planned operations.

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## EDUCATION

### Certificate Foundations of Project Management

Google • United States • 2023

### Soil Technology and Land Reclamation

University of Khartoum • Khartoum • 2006 • 70

### Computer science

Omdurman Institute for Office and Secretarial • Omdurman • 1999 • 85

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## CERTIFICATIONS

TRANSPORTATION AND DISTRIBUTION CLTD

**SUCCESSFUL FLEET AND TRANSPORTATION MANAGEMENT**

Yataka Legend Sdn. Bhd. (794346-V) • 2014

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**COURSEWORK**

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**HSE Awareness and Orientation Course**

Greater Nile Petroleum Operating Company

**Fire Fighting Training Course**

Greater Nile Petroleum Operating Company • 2011

**Defensive Driving Course**

Greater Nile Petroleum Operating Company • 2008

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**SKILLS**

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Mastery of the following so aware: Word, Access, Excel, PowerPoint, Outlook, Logistic Management Fundamentals, Supply Chain Management Fundamentals, Concepts of International Trade (Global Logistics Considerations), Customs Process & Insurance, Capacity Planning, and Demand Management Transporting, Placing Orders & Competition Types, Warehouse Management & Distribution, Inventory Management, Advances in Logistics, Rig move